

**NDI VOCATIONAL SPECIALIST (P #448) – J.G.- NEW DIRECTIONS INDUSTRIES, NACOGDOCHES, TEXAS**

**GENERAL DESCRIPTION:** The NDI Vocational Specialist will be responsible for the overall daily management of clients and contracts. Responsibilities will include client-employee welfare and safety; compliance with contract terms and local customer satisfaction; client/employee training; and oversee related documentation, inventory control, vehicle and equipment upkeep, and other duties as assigned. The NDI Manager directly supervises this position. Potential hazardous working conditions do exist.

**EDUCATION:**

**Required:** Graduation from an accredited high school or its equivalent.

**EXPERIENCE:**

**Required:** Two years experience working with individuals with a Mental Health diagnosis and/or Intellectual and Developmental Disabilities.

**LICENSES/CERTIFICATIONS:**

**Required:** Valid Texas driver's license.

**SPECIAL REQUESTS OR COMMENTS:**

**Required:** Must be physically able to complete Satori Alternatives to Managing Aggression (SAMA), CPR, First Aid, Defensive Driving and IDD training modules.

Must have a driving record insurable by the Center's insurance administrator.

**PHYSICAL REQUIREMENTS:** Sight, hearing, talking, walking, lifting up to 75 pounds, prolonged standing, climbing stairs, bending or kneeling, driving a vehicle, and hand/finger dexterity.

**HOURS:** Generally, 8:00 a.m. to 4:30 p.m., Monday through Friday. However, flexibility will be needed according to contracts.

**SALARY:** \$20,520